## MINUTES OF REGULAR MEETING OF SONTERRA MUNICIPAL UTILITY DISTRICT Thursday, October 18, 2012

STATE OF TEXAS §

COUNTY OF WILLIAMSON §

The Board of Directors of Sonterra Municipal Utility District (the "District") held a regular meeting, open to the public, at 8:00 a.m., at 113 Limestone Terrace, Jarrell, Texas, inside the boundaries of the District, on the 18<sup>th</sup> day of October, 2012, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Bill Gravell President
Vacancy Vice President
John Faske Secretary
Trisha Allen Treasurer

David Chandos Assistant Secretary/Treasurer

and all of said persons were present (except Director Allen initially), thus constituting a quorum. Also in attendance were Andy Bilger; Michael Luft of Municipal Accounts & Consulting, L.P.; Robert Anderson of Crossroads Utility Services; Mike Fisher and Mike Robinson of Baker-Aicklen and Associates, Inc.; Ashley Singh; and Ronald J. Freeman of Freeman & Corbett.

- 1. The Board first considered the minutes of the Board's September 20, 2012 meeting. Director Chandos made a motion to approve the minutes. Director Faske seconded the motion, which the Board passed unanimously.
- 2. The Board then considered appointing a new director. After discussion, Director Gravell made a motion to appoint Darrell Goldman to the Board of Directors. Director Chandos seconded the motion, which the Board passed unanimously. Director Allen entered the meeting during consideration of this time.
- 3. The Board then considered the Utility Operator's Report. Mr. Anderson gave a brief update on the status of facilities and services within the District. Director Allen entered the meeting.
- 4. Next, Mr. Luft presented a list of bills and invoices to the Board. Director Faske made a motion to approve the bills and invoices and authorize the transfers listed on pages 38-40 on the Bookkeeper's Report. Director Allen seconded the motion, which the Board passed unanimously. Copies of the list of bills and invoices are attached as exhibits to these minutes.
- 5. The Board then considered the Operator's Report. Mr. Anderson gave a brief update on the status of the District. No action was taken by the Board.
- 6. The Board then considered the Developer's report. Mr. Bilger gave a brief update on the status of the District. No action was taken by the Board.

- 7. Next, the Board considered the Engineer's Report. A copy of the Engineer's Memorandum is attached as an exhibit to these minutes. No action was taken by the Board.
- 8. Next, the Board discussed taking action regarding activities related to Corn Hill Regional Water Authority ("CHRWA"). No action was taken by the Board.
- 8. The Board then considered the Manager's Report. Ms. Singh presented the Board with a list of Pool Needs/Wants for 2013. After discussion, Director Gravell made a motion to approve a Clubhouse Remodel in the amount of \$17,000 and authorize Mr. Freeman to prepare a contract with the contractor that includes the following conditions: (1) the District will pay the contractor 90% upon completion of the Clubhouse Remodel and the remaining 10% upon final inspection and acceptance by the District; and (2) the contractor agrees to provide the District with a one-year warranty on the Clubhouse Remodel. In the same motion, Director Gravell also approved Ms. Singh to purchase the following:

Description	Amount
Commercial swim to install	\$2,350.00
new chlorine feeder and 12	
buckets of tablets	
Blinds	\$400.00
Paper Towel Holders	\$100.00
Drapes w/rods	\$400.00
Kitchen Acc & Microwave	\$200.00
Rugs (indoor/outdoor)	\$500.00
Ladder (16ft)	\$60.00
Blower	\$75.00
Vacuum	\$75.00

Director Faske seconded the motion, which the Board passed unanimously.

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

