

**SONTERRA MUNICIPAL UTILITY DISTRICT**

**AGENDA**

**FEBRUARY 18, 2019**

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a meeting on **Monday, February 18, 2019, at 6:00 p.m.**, at 113 Limestone Terrace, Jarrell, Texas. The following matters may be considered and acted upon at the meeting:

**PUBLIC COMMENT**

**PLEASE NOTE: PUBLIC COMMENTS WILL BE TAKEN DURING DESIGNATED PORTIONS OF THE BOARD MEETING ONLY. COMMENTS FROM THE FLOOR ARE NOT ACCEPTED DURING THE BUSINESS PORTION OF THE BOARD MEETING. TO ADDRESS THE BOARD, PLEASE COMPLETE THE PUBLIC COMMENT FORM THAT IS AVAILABLE AT THE ENTRANCE TO THE BOARD MEETING ROOM AT LEAST FIVE MINUTES BEFORE THE TIME THE BOARD MEETING IS SCHEDULED TO BEGIN. AFTER BEING RECOGNIZED BY THE BOARD PRESIDENT, EACH SPEAKER WILL BE ALLOWED UP TO THREE MINUTES TO SPEAK.**

1. Pledges of Allegiance to United States and Texas flags;
2. Board member remarks and citizens communications;

**DISCUSSION/ACTION ITEMS**

3. Minutes of January 21, 2019 Board meeting;
4. Manager's report, including:
  - (a) Directive(s), including:
    - (i) Update on purchase of water tank and trailer;
    - (ii) Marquee signs, including approving any related proposals;
  - (b) District equipment, including purchase of new zero-turn mowers;
  - (c) Proposed increase in fee payable to the Sonterra West Homeowners' Association, Inc., for deed restriction enforcement, including related amendment to Real Property Lease/Purchase Agreement;
  - (d) Annual Bulk Waste Clean-Up Day, including delegating authority for scheduling to District Manager;
5. District security, including:
  - (a) Security patrol reports;

- (b) Status of request for detailed reports and billing reconciliation for final payment to City of Jarrell;
- 6. District park and recreational facilities, including:
  - (a) Directive(s);
  - (b) Park and Trails Subcommittee report;
  - (c) Sidewalk and trail improvements;
  - (d) Park master plan update;
  - (e) Proposed addendum with sublease to Community Library Northern Williamson County and related office building modifications;
- 7. Operator's report, including:
  - (a) Leak detection and water loss report;
  - (b) Billing report;
  - (c) Reverse Osmosis Filling Station report;
  - (d) Repairs, operations and maintenance, including:
    - (i) Approval of proposal for repair of portable generator;
    - (ii) Maintenance program for portable generator;
- 8. Water, wastewater, and rate matters, including:
  - (a) Water use restrictions;
  - (b) Water supply and water quality reports;
  - (c) Wholesale wastewater treatment and capacity, including:
    - (i) Update on status of City of Jarrell wastewater treatment plant expansion;
    - (ii) Winter-averaging, including Fourth Amendment to Agreement for Wholesale Wastewater Service;
    - (iii) Reservation and/or purchase of wastewater capacity from City of Jarrell, including approving any related agreements;
  - (d) District rates and charges, including:
    - (i) Status of rate study;
    - (ii) Amendment No. 1 to Amended Rate Order;
- 9. Bookkeeper's report, including:

- (a) Directive(s);
  - (b) Funds transfers;
  - (c) Payment of bills and invoices;
  - (d) Amended Secretary's Certificate and Resolutions Regarding Bookkeeper's Account;
10. Engineer's report, including:
- (a) Directive(s), including status of repair of damage to irrigation system caused by Lone Star Regional Water Authority contractor;
  - (b) Engineering status report, including General Services, District Facilities Construction, and Non-District Facilities Construction;
  - (c) Engineering action items, including:
    - (i) Water Plant No. 1 – Phase III 8-inch Waterline and Site Improvements, including disbursement letter from Central Road and Utility, LTD., approval of final pay estimate and acceptance of project for operation and maintenance;
    - (ii) Sonterra West Section 12, including approval of any pay estimates and change orders;
    - (iii) Sonterra West Section 8N, including approval of any pay estimates and change orders;
  - (d) Acquisition of off-site easements required to provide water and wastewater services, including authorizing related professional services agreements;
  - (e) Update on status of pump and haul program;
  - (f) Status of Bond Application No. 8;
11. Lone Star Regional Water Authority update, including:
- (a) Rate study matters;
  - (b) Acquisition of excess capacity and allocation of related costs;
12. Attorney's report, including directive(s).

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will

identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.



*Eric Brown Littlefield*

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Attorney for the District

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Sonterra Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.