

SONTERRA MUNICIPAL UTILITY DISTRICT

AGENDA

JANUARY 20, 2020

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a meeting on **Monday, January 20, 2020, at 6:00 p.m.**, at 113 Limestone Terrace, Jarrell, Texas. The following matters may be considered and acted upon at the meeting:

PUBLIC COMMENT

PLEASE NOTE: PUBLIC COMMENTS WILL BE TAKEN DURING DESIGNATED PORTIONS OF THE BOARD MEETING ONLY. COMMENTS FROM THE FLOOR ARE NOT ACCEPTED DURING THE BUSINESS PORTION OF THE BOARD MEETING. TO ADDRESS THE BOARD, PLEASE COMPLETE THE PUBLIC COMMENT FORM THAT IS AVAILABLE AT THE ENTRANCE TO THE BOARD MEETING ROOM AT LEAST FIVE MINUTES BEFORE THE TIME THE BOARD MEETING IS SCHEDULED TO BEGIN. AFTER BEING RECOGNIZED BY THE BOARD PRESIDENT, EACH SPEAKER WILL BE ALLOWED UP TO THREE MINUTES TO SPEAK.

1. Pledges of Allegiance to United States and Texas flags;
2. Board member remarks and citizens communications;

ELECTION ITEMS

3. ***See Supplemental Agenda for Election Items;***

AUDIT ITEMS

4. Audit of District's financial statements for fiscal year ended September 30, 2019, including report from McCall Gibson Swedlund Barfoot PLLC, approval of audit report and client representation letter, and authorizing filing of audit report;

DISCUSSION/ACTION ITEMS

5. Minutes of December 9, 2019 Board meeting;
6. Manager's report and any related action, including:
 - (a) Directive(s);
 - (b) Replacement of District sign;
7. Landscape maintenance and mowing services, including:
 - (a) Monthly reports;

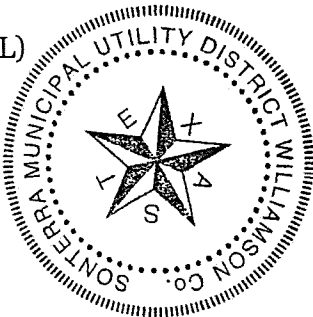
- (b) License Agreement with Williamson County and related notice;
- 8. District security, including security patrol report;
- 9. District park and recreational facilities, including:
 - (a) Directive(s);
 - (b) Park and Trails Subcommittee report, including:
 - (i) Park planning, including any related proposals;
 - (ii) Park grant process, including any related proposals;
 - (c) Sidewalk and trail improvements;
 - (d) Maintenance, including monthly maintenance report;
 - (e) Pool hours and staffing;
 - (f) Financing alternatives for park and recreational facilities, including park bond feasibility analysis;
- 10. Operator's report and related action, including:
 - (a) Directive(s);
 - (b) Leak detection and water loss report;
 - (c) Billing report, including write-offs;
 - (d) Reverse Osmosis Filling Station report;
 - (e) Repairs, operations and maintenance items;
 - (f) Report on identity theft prevention program, including Resolution Confirming Annual Review of Identity Theft Prevention Program;
- 11. Water, wastewater, and rate matters, including:
 - (a) Water use restrictions, including annual review of Drought Contingency Plan and related Resolution;
 - (b) Water supply and water quality reports;
 - (c) Wholesale wastewater treatment and capacity matters, including update on City of Jarrell wastewater improvements and master plan;
 - (d) District utility and services rates, including status of rate study and amendment to Amended Rate Order;
 - (e) Water impact fee process, including:

- (i) Approval of capital improvements plan;
 - (ii) Approval of Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of a Water Impact Fee;
- (f) Out-of-District service/annexation, including:
 - (i) Annexation and Out-of-District Service Policy;
 - (ii) District engineer's report regarding available capacity;
 - (iii) Service requests, including request from A. Prete (308 LUEs to serve approximately 22 acres);
- (g) Retail water and wastewater services agreements, including:
 - (i) Agreement for Provision of Retail Water and Wastewater Services (Eastwood);
 - (ii) Agreement for Provision of Retail Water and Wastewater Services (Cool Water), including approving revised payment schedule and authorizing amendment to and restatement of Agreement;
- 12. Bookkeeper's report and related action, including:
 - (a) Funds transfers;
 - (b) Payment of bills and invoices;
- 13. Engineer's report and related action, including:
 - (a) Directive(s), including status of repairs and backcharges relating to damage to irrigation system;
 - (b) Engineering status report, including General Services, District Facilities Construction, and Non-District Facilities Construction;
 - (c) Engineering action items, including:
 - (i) Well No. 2, including review of proposals and award of contract for replacement pump equipment;
 - (ii) Utility inspection services, including possible termination of 2014 Utility Construction Inspections Agreement and approval for inspections to be conducted on a time and materials basis under the Engineering Services Agreement with Jones-Heroy and Associates, Inc.;
 - (iii) Water Treatment Plants No. 1 and 2 Upgrades, including approval of any pay estimates and change orders;
 - (iv) Sonterra West Section 13, including approval of any pay estimates and change orders;

- (v) Sonterra West Bailey Park Phase II and III, including approval of any pay estimates and change orders;
 - (vi) County Road 314 easement acquisition;
 - (d) Jarrell Schwertner Water Supply Corporation waterline relocation and acquisition of easements for District facilities, including approval of any related agreements;
14. Lone Star Regional Water Authority update;
15. Attorney's report and related action, including:
- (a) Directive(s);
 - (b) Requirements for District officers and employees who create, receive, and maintain District records, including webmail for Directors;
 - (c) Annual Review of Written Procedures for Post Bond Issuance Federal Tax Compliance, including related Resolution;
 - (d) Annual Review of Code of Ethics and Financial Investment, Travel and Professional Services Policies, and Amending List of Qualified Brokers, including related Resolution;
 - (e) Internet services, including status of Wireless Facilities Lease Agreement with Heritage Broadband LLC;

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Jim Paul Littlefield

Attorney for the District

Sonterra Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.

**SONTERRA MUNICIPAL UTILITY DISTRICT
SUPPLEMENT TO JANUARY 20, 2020 AGENDA**

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a regular meeting on **Monday, January 20, 2020, at 6:00 p.m.**, at 113 Limestone Terrace, Jarrell, Texas. The following matters will be considered and may be acted upon at the meeting:

1. Order Adopting and Implementing Bilingual Election Requirements;
2. Order Adopting and Implementing the Use of Accessible Voting Systems in Addition to Paper Ballots in District Elections;
3. Resolution Authorizing Secretary's Appointment of Agent to Perform Duties During Election Period and Designating Location for Filing Application for a Place on the Ballot in District Elections;
4. Order Calling Director Election for May 2, 2020;
5. Resolution Approving Election Agreement Between Williamson County and Sonterra Municipal Utility District and Joint Election Agreement (Williamson County);
6. Notice of Deadline to File Applications for Place on the Ballot;
7. Authorize the District's attorney to give notice of May 2, 2020 Director election;
8. Any other matters relating to the District's May 2, 2020 Director election.

DISTRITO MUNICIPAL DE SERVICIOS PÚBLICOS DE SONTERRA

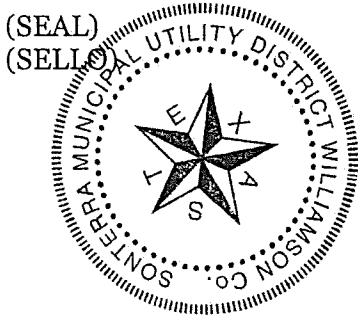
**AVISO SUPLEMENTAL A LA AGENDA
20 DE ENERO DE 2020**

A: LA JUNTA DE DIRECTORES DEL DISTRITO MUNICIPAL DE SERVICIOS PÚBLICOS DE SONTERRA Y A TODA PERSONA INTERESADA:

Se pone en conocimiento del público que la Junta Directiva del Distrito Municipal de Servicios Públicos de Sonterra va a tener una reunión **el lunes, el día 20 de enero de 2020, a las 6:00 p.m.** en 113 Limestone Terrace, Jarrell, Texas. Los siguientes propósitos *adicionales* se consideran y pueden ser llevados a cabo en la junta:

1. Orden adoptando e implementando los requisitos electorales bilingües;
2. Orden adoptando e implementando el uso de sistemas de votación accesibles además de las boletas de papel en elecciones del Distrito;

3. Resolución autorizando el agente nombrado por el secretario para realizar sus funciones durante el periodo de la elección y para designar la ubicación para la presentación de la solicitud para un lugar en la boleta electoral en las elecciones del Distrito;
4. Orden convocando elección de Directores para el 2 de mayo de 2020;
5. La resolución que aprueba el acuerdo de elección entre el Condado de Williamson y el Distrito Municipal de Servicios Públicos de Sonterra y el acuerdo de elección conjunta (del Condado de Williamson);
6. Aviso de fecha límite para presentar solicitudes para un lugar en la boleta;
7. Autorizar a la Abogada del Distrito a dar aviso de la elección de Directores del 2 de mayo de 2020;
8. Cualquier otro asunto con respecto a la elección de Directores del 2 de mayo de 2020.



Attorney for the District
Abogada del Distrito