

SONTERRA MUNICIPAL UTILITY DISTRICT

AGENDA

DECEMBER 14, 2020

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a meeting on **Monday, December 14, 2020, at 6:00 p.m.**

THIS MEETING WILL BE HELD VIA VIDEO CONFERENCE CALL PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR'S COVID-19 DISASTER PROCLAMATION.

MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE FOLLOWING LINK MAY BE USED TO ACCESS THE MEETING BY VIDEO SYSTEM:

<https://carterwdean.my.webex.com/carterwdean.my/j.php?MTID=modacb5c7b47e1a3474031e8c8ac1217d>

AFTER CLICKING THE LINK, PLEASE FOLLOW THE INSTRUCTIONS PROVIDED ON THE WEBPAGE TO ACCESS THE MEETING.

ALTERNATIVELY, THE FOLLOWING INFORMATION MAY BE USED TO ACCESS THE MEETING BY TELEPHONE: DIAL-IN NUMBER: +1-415-655-0001; ACCESS CODE: 1263181834; PASSCODE: 52496939.

AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/foab2774-83ef-45ff-b498-a7fc4a5f651d>

THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.

The following matters may be considered and acted upon at the meeting:

PUBLIC COMMENT

1. Board member remarks and citizens' communications;

DIRECTOR ITEMS

2. Appoint Director to fill vacancy on Board of Directors;
3. Sworn Statement, Oath of Office, and Official Bond for appointed Director;
4. Open Meetings Act training and Public Access Option Form for new Director;
5. Election of Officers;

CONSENT ITEMS

(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)

6. Revised District Registration Form;
7. Revised account resolutions, including:
 - (a) Resolution Approving Change in Bank Signatories and Change Certificate (Operating Account and Capital Projects Fund Account);
 - (b) Resolution Approving Change in Bank Signatories and Change Certificate (Lockbox Clearing Account);
 - (c) Resolution Approving Change in Bank Signatories & Change Certificate (Park and Pool Account);
8. Amended Secretary's Certificate and Resolutions Regarding Bookkeeper's Account;
9. Minutes of November 16, 2020 Board meeting;

DISCUSSION/ACTION ITEMS

10. Manager's report and any related action, including:
 - (a) Directive(s), including proposals for clubhouse roof repairs/replacement;
11. District security, including security patrol report;
12. Park and recreational facilities and related action items, including:
 - (a) Park Subcommittee report;
 - (b) Park design, planning, financing, and construction, including:
 - (i) Linear park;
 - (ii) Park amenities proposed by developer;
13. Mowing and landscape maintenance, including:
 - (a) Monthly maintenance report;

- (b) Renewal of Landscape Maintenance Agreement with Landscape Designs and Lawn Care LLC (current Agreement expires December 31, 2020);
14. Operator's report and related action items, including:
- (a) Directive(s);
 - (b) Leak detection and water loss report;
 - (c) Billing report, including write-offs;
 - (d) Reverse Osmosis Filling Station report, including summary of operations costs;
 - (e) Repairs, operations, and maintenance items, including proposal for purchase and installation of external display at City of Jarrell Wastewater Treatment Plant;
15. Water, wastewater, and rate matters and related action items, including:
- (a) Rate matters, including status of revised rate order;
 - (b) Wholesale wastewater treatment and capacity matters, including:
 - (c) Resident request for wastewater service to CR 313 tract;
16. Engineer's report and related action, including:
- (a) Engineering status report, including General Services, District Facilities Construction, and Non-District Facilities Construction;
 - (b) Engineering action items, including:
 - (i) Water Treatment Plant Nos. 1 and 2 Upgrades, including approval of any pay estimates and/or change orders;
 - (ii) Eastwood Phases I, II, and III;
 - (1) Eastwood Phase I, including approval of any pay estimates and/or change orders;
 - (2) Eastwood Phase II, including approval of any pay estimates and/or change orders;
 - (3) Eastwood Phase III, including approval of any pay estimates and/or change orders;
 - (c) Bond Application No. 11, including proposal from Jones-Heroy & Associates for preparation of bond application engineering report;
 - (d) Acquisition of offsite utility easements for District facilities, including:
 - (i) Subcommittee report on acquisition of wastewater line easements adjacent to CR 315;

- (e) Out of District service request – Cornhill Business Park;
 - (f) Purchase of Advanced Metering Infrastructure System (AMI);
 - (g) Water impact fee, including status of application to Texas Commission on Environmental Quality;
17. Bookkeeper’s report and related action, including:
- (a) Funds transfers;
 - (b) Payment of bills and invoices;
18. Attorney’s report and related action, including:
- (a) America’s Water Infrastructure Act of 2018, including any related proposals;
19. Future meeting schedule and agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District’s attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Eric Brown Littlefield

 Attorney for the District

 Sonterra Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.