

**SONTERRA MUNICIPAL UTILITY DISTRICT**

**AGENDA**

**JANUARY 18, 2021**

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a meeting on **Monday, January 18, 2021, at 6:00 p.m.**

**THIS MEETING WILL BE HELD VIA VIDEO CONFERENCE CALL PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR'S COVID-19 DISASTER PROCLAMATION.**

**MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE FOLLOWING LINK MAY BE USED TO ACCESS THE MEETING BY VIDEO SYSTEM:**

<https://carterwdean.my.webex.com/carterwdean.my/j.php?MTID=m86eb19cce1015c2a6b7c0329144f715a>

**AFTER CLICKING THE LINK, PLEASE FOLLOW THE INSTRUCTIONS PROVIDED ON THE WEBPAGE TO ACCESS THE MEETING.**

**ALTERNATIVELY, THE FOLLOWING INFORMATION MAY BE USED TO ACCESS THE MEETING BY TELEPHONE: DIAL-IN NUMBER: +1-415-655-0001; ACCESS CODE: 1263995487; PASSCODE: 35333328.**

**AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:**

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/foab2774-83ef-45ff-b498-a7fc4a5f651d>

**THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.**

The following matters may be considered and acted upon at the meeting:

**PUBLIC COMMENT**

1. Board member remarks and citizens' communications;

**CONSENT ITEMS**

*(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)*

2. Minutes of December 14, 2020 Board meeting;
3. Resolution Confirming Annual Review of Written Procedures for Post Bond Issuance Federal Tax Compliance;
4. Resolution Confirming Annual Review of Drought Contingency Plan;

**DISCUSSION/ACTION ITEMS**

5. Manager's report and any related action, including:
  - (a) Directive(s), including proposals for clubhouse roof repairs/replacement;
  - (b) Repairs/replacement of pool deck, including any proposals;
6. District security, including security patrol report;
7. Park and recreational facilities and related action items, including:
  - (a) Park Subcommittee report;
  - (b) Park design, planning, financing, and construction;
8. Mowing and landscape maintenance, including monthly maintenance report;
9. Operator's report and related action items, including:
  - (a) Directive(s);
  - (b) Leak detection and water loss report;
  - (c) Billing report, including write-offs;
  - (d) Reverse Osmosis Filling Station report, including summary of operations costs;
  - (e) Repairs, operations, and maintenance items;
  - (f) Identity theft prevention program, including report and Resolution Confirming Annual Review of Identity Theft Prevention Program;
10. Water, wastewater, and rate matters and related action items, including:
  - (a) Rate matters, including status of revised rate order;
  - (b) Wholesale wastewater treatment and capacity matters;
  - (c) Resident request for wastewater service to CR 313 tract;
11. Engineer's report and related action, including:

- (a) Engineering status report, including General Services, District Facilities Construction, and Non-District Facilities Construction;
  - (b) Engineering action items, including:
    - (i) Well No. 2 repairs, including approval of final pay application and acceptance of project for operation and maintenance;
    - (ii) Eastwood Phases I, II, and III;
      - (1) Eastwood Phase I, including approval of any pay estimates and/or change orders;
      - (2) Eastwood Phase II, including approval of any pay estimates and/or change orders;
      - (3) Eastwood Phase III, including approval of any pay estimates and/or change orders;
  - (c) Acquisition of offsite utility easements for District facilities, including:
    - (i) Subcommittee report on acquisition of wastewater line easements adjacent to CR 315;
    - (ii) Delegation of subcommittee authority for the acquisition of wastewater line easements serving the Eastwood development tracts along CR 314;
  - (d) Purchase of Advanced Metering Infrastructure System (AMI);
  - (e) Water impact fee, including status of application to Texas Commission on Environmental Quality;
12. Bookkeeper's report and related action, including:
- (a) Funds transfers;
  - (b) Payment of bills and invoices;
13. Attorney's report and related action, including:
- (a) America's Water Infrastructure Act of 2018, including any related proposals;
  - (b) Resolution Confirming Annual Review of Code of Ethics and Financial Investment, Financial Management, Travel and Professional Services Policies; Amending Investment Strategies; and Amended List of Qualified Brokers; Designating Investment Officers; and Confirming Annual Reviews;
  - (c) Telecommunications agreement with Heritage Broadband;
  - (d) Texas Municipal League Intergovernmental Risk Pool Summary of Claim Experience Report;
14. Future meeting schedule and agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



A handwritten signature in black ink that reads "Jim Brown Littlefield".

Attorney for the District

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Sonterra Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.