

SONTERRA MUNICIPAL UTILITY DISTRICT

AGENDA

FEBRUARY 22, 2021

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a meeting on **Monday, February 22, 2021, at 6:00 p.m.**

THIS MEETING WILL BE HELD VIA VIDEO CONFERENCE CALL PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR'S COVID-19 DISASTER PROCLAMATION.

MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE FOLLOWING LINK MAY BE USED TO ACCESS THE MEETING BY VIDEO SYSTEM:

<https://carterwdean.my.webex.com/carterwdean.my/j.php?MTID=me943fd711ed7ad36f582473819895504>

AFTER CLICKING THE LINK, PLEASE FOLLOW THE INSTRUCTIONS PROVIDED ON THE WEBPAGE TO ACCESS THE MEETING.

ALTERNATIVELY, THE FOLLOWING INFORMATION MAY BE USED TO ACCESS THE MEETING BY TELEPHONE: DIAL-IN NUMBER: +1-415-655-0001; ACCESS CODE: 1421363412; PASSCODE: 93445382.

AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/foab2774-83ef-45ff-b498-a7fc4a5f651d>

THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.

The following matters may be considered and acted upon at the meeting:

PUBLIC COMMENT

1. Board member remarks and citizens' communications;

AUDIT ITEMS

2. Audit of District's financial statements for fiscal year ended September 30, 2020, including report from McCall Gibson Swedlund Barfoot PLLC, approval of audit report and client representation letter, and authorizing filing of audit report;

DISCUSSION/ACTION ITEMS

3. Minutes of January 18 and January 25, 2021 Board meetings;
4. Manager's report and any related action, including:
 - (a) Directive(s), including proposals for clubhouse roof repairs/replacement;
 - (b) Repairs/replacement of pool deck, including any proposals;
5. District security, including security patrol report;
6. Park and recreational facilities and related action items, including:
 - (a) Park Subcommittee report;
 - (b) Park design, planning, financing, and construction;
7. Mowing and landscape maintenance, including monthly maintenance report;
8. Operator's report and related action items, including:
 - (a) Directive(s);
 - (b) Leak detection and water loss report;
 - (c) Billing report, including write-offs;
 - (d) Reverse Osmosis Filling Station report, including summary of operations costs;
 - (e) Repairs, operations, and maintenance items;
 - (f) Lead and copper sampling, including proposed credit for approved samples;
9. Water, wastewater, and rate matters and related action items, including:
 - (a) Rate matters, including amended rate order;
 - (b) Wholesale wastewater treatment and capacity matters;
10. Engineer's report and related action, including:
 - (a) Directive(s);
 - (b) Engineering status report, including General Services, District Facilities Construction, and Non-District Facilities Construction;
 - (c) Engineering action items, including:

- (i) Eastwood Phases I, II, and III;
 - (1) Eastwood Phase I, including approval of any pay estimates and/or change orders;
 - (2) Eastwood Phase II, including approval of any pay estimates and/or change orders;
 - (3) Eastwood Phase III, including approval of any pay estimates and/or change orders;
 - (d) Acquisition of offsite utility easements for District facilities;
 - (e) Out of District service request – Cornhill Business Park, including recommendations;
 - (f) Resident request for wastewater service to CR 313 tract, including recommendations and cost estimate;
 - (g) Advanced Metering Infrastructure System (AMI), including license agreement with Master Meter;
 - (h) America’s Water Infrastructure Act of 2018, including any related proposals for completing requirements under the Act;
 - (i) Water impact fee, including status of application to Texas Commission on Environmental Quality;
11. Bookkeeper’s report and related action, including:
- (a) Funds transfers;
 - (b) Payment of bills and invoices;
12. Attorney’s report and related action, including cybersecurity training program requirements;
13. Future meeting schedule and agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District’s attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)

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Eric Brown Littlefield

Attorney for the District

Sonterra Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.