

SONTERRA MUNICIPAL UTILITY DISTRICT

AGENDA

JANUARY 16, 2023

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a regular meeting on **Monday, January 16, 2023 at 6:00 p.m.** at 113 Limestone Terrace, Jarrell, Texas. The following matters may be considered and acted upon at the meeting:

PUBLIC COMMENT

PLEASE NOTE: COMMENTS FROM MEMBERS OF THE PUBLIC WILL BE TAKEN DURING DESIGNATED PORTIONS OF THE BOARD MEETING ONLY. COMMENTS FROM THE FLOOR ARE NOT ACCEPTED DURING THE BUSINESS PORTION OF THE BOARD MEETING. TO ADDRESS THE BOARD, PLEASE COMPLETE THE PUBLIC COMMENT FORM THAT IS AVAILABLE AT THE ENTRANCE TO THE BOARD MEETING ROOM AT LEAST FIVE MINUTES BEFORE THE TIME THE BOARD MEETING IS SCHEDULED TO BEGIN. AFTER BEING RECOGNIZED BY THE BOARD PRESIDENT, EACH SPEAKER WILL BE ALLOWED UP TO THREE MINUTES TO SPEAK.

1. Pledges of Allegiance to United States and Texas flags;
2. Board member remarks and public comment;

ANNUAL REVIEW ITEMS

3. Resolution Confirming Annual Review of Code of Ethics, Financial Investment, Travel, and Professional Services Policies, and Investment Strategies; Confirming Designation of Investment Officers; and Amending List of Qualified Brokers;
4. Resolution Confirming Annual Review of Written Procedures for Post Bond Issuance Federal Tax Compliance;
5. Resolution Confirming Annual Review of Water Conservation and Drought Contingency Plan and Updating Water and Wastewater Utility System Profile;

CONSENT ITEMS

6. Minutes of December 19, 2022 Board meeting;

DISCUSSION/ACTION ITEMS

7. Manager's report and any related action, including directives;
8. Parks and recreational facilities and any related action, including:
 - (a) Design, planning, financing, and construction;

- (b) Hiring of parks and recreation employees;
 - (c) Advertisement of new parks and recreational facilities in community publication;
 - (d) Timeline for parks and recreational facilities bond election;
9. District security and any related action, including security patrol report;
10. Mowing and landscape maintenance and any related action, including monthly maintenance report from Landscape Designs & Lawn Care;
11. Operator's report and any related action, including:
- (a) Directives;
 - (b) Leak detection and water loss report;
 - (c) Billing report, including write-offs;
 - (d) Reverse Osmosis Filling Station, including any related proposals;
 - (e) Repairs, operations, and maintenance items;
 - (f) Identity theft prevention program, including report and Resolution Confirming Annual Review of Identity Theft Prevention Program;
12. Engineer's report and any related action, including:
- (a) Engineering status report, including District General, District Facilities Construction, and Non-District Facilities Construction;
 - (b) Adoption of policies and procedures related to installation of fiber lines in public utility easements;
 - (c) Engineering action items, including:
 - (i) Water Treatment Plant No. 1 High Service Pump Station, including approval of any pay estimates and/or change orders;
 - (d) Lone Star Regional Water Authority update;
13. Bookkeeper's report and any related action, including:
- (a) Directive(s);
 - (b) Funds transfers;
 - (c) Payment of bills and invoices;
 - (d) Renewal of Bookkeeping Services Agreement with Bott & Douthitt, PLLC;
14. Attorney's report and any related action, including:

- (a) Directives;
- (b) First Amendment to Lease Agreement with Jarrell Community Library and Resource Center;
- (c) Acquisition of easements for Willis Creek wastewater interceptor;
- (d) Amendment to Order Establishing Rates, Charges, and Tap Fees and Adopting Rules and Policies With Respect to the District's Water, Wastewater, and Drainage Systems;
- (e) Erosion control inspections, including enforcement activities and penalties for violations under Rules Regarding Erosion Control and Protection of District Utility Systems;

15. Future meeting schedule and agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Attorney for the District

 Sonterra Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.