

SONTERRA MUNICIPAL UTILITY DISTRICT

AGENDA

FEBRUARY 20, 2023

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a regular meeting on **Monday, February 20, 2023 at 6:00 p.m.** at 113 Limestone Terrace, Jarrell, Texas. The following matters may be considered and acted upon at the meeting:

PUBLIC COMMENT

PLEASE NOTE: COMMENTS FROM MEMBERS OF THE PUBLIC WILL BE TAKEN DURING DESIGNATED PORTIONS OF THE BOARD MEETING ONLY. COMMENTS FROM THE FLOOR ARE NOT ACCEPTED DURING THE BUSINESS PORTION OF THE BOARD MEETING. TO ADDRESS THE BOARD, PLEASE COMPLETE THE PUBLIC COMMENT FORM THAT IS AVAILABLE AT THE ENTRANCE TO THE BOARD MEETING ROOM AT LEAST FIVE MINUTES BEFORE THE TIME THE BOARD MEETING IS SCHEDULED TO BEGIN. AFTER BEING RECOGNIZED BY THE BOARD PRESIDENT, EACH SPEAKER WILL BE ALLOWED UP TO THREE MINUTES TO SPEAK.

1. Pledges of Allegiance to United States and Texas flags;
2. Board member remarks and public comment;

AUDIT ITEMS

3. Audit of District's financial statements for fiscal year ended September 30, 2022, including report from McCall Gibson Swedlund Barfoot PLLC, approval of audit report and client representation letter, and authorizing filing of audit report;

CONSENT ITEMS

(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)

4. Minutes of January 16, 2023 Board meeting;
5. Amended and Restated Order Establishing Records Management Program, Appointing Recording Management Officer, and Appointing Public Information Coordinator;

DISCUSSION/ACTION ITEMS

6. Annual review of District insurance coverage, including any updates to coverage types, extensions, or limits, deductibles, endorsements, or property schedules;
7. Bookkeeper's report and any related action, including:
 - (a) Directive(s);

- (b) Funds transfers;
 - (c) Payment of bills and invoices;
8. Manager's report and any related action, including:
- (a) Directives;
9. Parks and recreational facilities and any related action, including:
- (a) Design, planning, financing, and construction;
 - (b) Hiring of parks and recreation manager;
 - (c) Management of District pool (Summer 2023);
 - (d) Request from Sonterra West Homeowners' Association for use of District detention pond for Independence Day celebration;
10. District security and any related action, including security patrol report;
11. Mowing and landscape maintenance and any related action, including monthly maintenance report from Landscape Designs & Lawn Care;
12. Operator's report and any related action, including:
- (a) Directives;
 - (b) Leak detection and water loss report;
 - (c) Billing report and write-offs, including:
 - (i) One-time notice to customers regarding late fees and disconnections during an extreme weather emergency for nonpayment in compliance with Public Utility Commission rule 16 TAC 24.173(d);
 - (d) Reverse Osmosis Filling Station, including any related proposals;
 - (e) Repairs, operations, and maintenance items;
 - (f) Inflow and infiltration into District wastewater system, including:
 - (i) Revisions to District's Construction and Development Standards and Procedures;
 - (ii) Amendment to District's Rate Order to amend developer/builder deposit amount;
 - (iii) Agreement regarding inspection of wastewater cleanouts;
13. Engineer's report and any related action, including:

- (a) Engineering status report, including District General, District Facilities Construction, and Non-District Facilities Construction;
 - (b) Engineering action items, including:
 - (i) Water Treatment Plant No. 1 High Service Pump Station, including approval of any pay estimates and/or change orders;
 - (ii) Cool Water MUD Phase 4, including acceptance of project for operation and maintenance and conveyance to District;
 - (c) Proposal from Jones-Heroy & Associates, Inc. for preparation of Parks and Recreational Facilities Bond Application No. 1;
 - (d) Lone Star Regional Water Authority update;
14. Attorney's report and any related action, including:
- (a) Directives;
 - (b) Acquisition of easements for Willis Creek wastewater interceptor;
 - (c) Texas Municipal League Intergovernmental Risk Pool Summary of Claim Experience Report;
 - (d) Erosion control inspections, including:
 - (i) Renewal of Inspection Services Agreement with Colin Williams d/b/a Williams Mapping;
 - (ii) Enforcement activities and penalties for violations under Rules Regarding Erosion Control and Protection of District Utility Systems;
15. Future meeting schedule and agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Attorney for the District

Sonterra Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.