

## SONTERRA MUNICIPAL UTILITY DISTRICT

### AGENDA

**March 20, 2023**

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a regular meeting on **Monday, March 20, 2023 at 6:00 p.m.** at 113 Limestone Terrace, Jarrell, Texas. The following matters may be considered and acted upon at the meeting:

#### PUBLIC COMMENT

**PLEASE NOTE: COMMENTS FROM MEMBERS OF THE PUBLIC WILL BE TAKEN DURING DESIGNATED PORTIONS OF THE BOARD MEETING ONLY. COMMENTS FROM THE FLOOR ARE NOT ACCEPTED DURING THE BUSINESS PORTION OF THE BOARD MEETING. TO ADDRESS THE BOARD, PLEASE COMPLETE THE PUBLIC COMMENT FORM THAT IS AVAILABLE AT THE ENTRANCE TO THE BOARD MEETING ROOM AT LEAST FIVE MINUTES BEFORE THE TIME THE BOARD MEETING IS SCHEDULED TO BEGIN. AFTER BEING RECOGNIZED BY THE BOARD PRESIDENT, EACH SPEAKER WILL BE ALLOWED UP TO THREE MINUTES TO SPEAK.**

1. Pledges of Allegiance to United States and Texas flags;
2. Board member remarks and public comment;

#### DIRECTOR ITEMS

3. Appoint director to fill vacancy (created by resignation of Director Islas);
4. Sworn Statement, Oath of Office, and director bond for new director;
5. Election of Officers;
6. Revised District Registration Form;
7. Revised account resolutions, including:
  - (a) Resolution Approving Change in Bank Signatories and Change Certificate (Bookkeeper's Account);
  - (b) Resolution Approving Change in Bank Signatories and Change Certificate (Operating Account and Capital Projects Fund Account);
  - (c) Resolution Approving Change in Bank Signatories and Change Certificate (Lockbox Clearing Account);
  - (d) Resolution Approving Change in Bank Signatories & Change Certificate (Park and Pool Account);

## **BOND ITEMS**

8. Arbitrage rebate and yield restriction compliance, including:
  - (a) Arbitrage Compliance Summary from BLX Group LLC;
  - (b) Arbitrage Rebate Review Letter from BLX Group LLC for \$6,500,000 Unlimited Tax and Revenue Bonds, Series 2018 (Computation Period: January 25, 2018 through January 25, 2023);

## **CONSENT ITEMS**

9. Minutes of February 20, 2023 Board meeting;

## **DISCUSSION/ACTION ITEMS**

10. Bookkeeper's report and any related action, including:
  - (a) Funds transfers;
  - (b) Payment of bills and invoices;
  - (c) Inclusion of emergency fund line item in budget;
11. Census of Governments Survey of Local Government Finances received from U.S. Department of Commerce, including determining appropriate response;
12. Purchase of laptops or tablets for use by directors during Board meetings;
13. Manager's report and any related action, including:
  - (a) Directives, including purchase of ice machine for District pool;
14. Parks and recreational facilities and any related action, including:
  - (a) Design, planning, financing, and construction;
  - (b) Hiring of parks and recreation manager;
  - (c) Management of District pool (Summer 2023), including compensation;
  - (d) Engagement of landscape architect for purposes of review and inspection of facilities intended for purchase by District and preparation of revised park plan;
15. District security and any related action, including security patrol report;
16. Mowing and landscape maintenance and any related action, including:
  - (a) Monthly maintenance report from Landscape Designs & Lawn Care;
  - (b) Proposal for maintenance of new area along CR 314 in the Eastwood subdivision;

- (c) Proposals for various landscaping services, including mulch installation, perennial installation, fertilizer for grass and trees, District office landscaping, and improvements to Sonterra Blvd. entrance;
17. Operator's report and any related action, including:
- (a) Directives;
  - (b) Leak detection and water loss report;
  - (c) Billing report and write-offs;
  - (d) Repairs, operations, and maintenance items;
  - (e) Inflow and infiltration into District wastewater system;
  - (f) Disposition of analog water meters replaced by electronic water meters;
18. Engineer's report and any related action, including:
- (a) Directives;
  - (b) Engineering status report, including District General, District Facilities Construction, and Non-District Facilities Construction;
  - (c) Engineering action items, including:
    - (i) Water Treatment Plant No. 1 High Service Pump Station, including approval of any pay estimates and/or change orders;
  - (d) Lone Star Regional Water Authority update;
19. Attorney's report and any related action, including:
- (a) Directives;
  - (b) Acquisition of easements for Willis Creek wastewater interceptor;
  - (c) Erosion control inspections, including enforcement activities and penalties for violations under Rules Regarding Erosion Control and Protection of District Utility Systems;
20. Future meeting schedule and agenda items.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



A handwritten signature in black ink, appearing to be "H. P. ...", written over a horizontal line.

Attorney for the District

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Sonterra Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.