

SONTERRA MUNICIPAL UTILITY DISTRICT

AGENDA

MARCH 18, 2024

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a regular meeting on **Monday, March 18, 2024 at 6:00 p.m.** at 113 Limestone Terrace, Jarrell, Texas. The following matters may be considered and acted upon at the meeting:

PUBLIC COMMENT

PLEASE NOTE: COMMENTS FROM MEMBERS OF THE PUBLIC WILL BE TAKEN DURING DESIGNATED PORTIONS OF THE BOARD MEETING ONLY. COMMENTS FROM THE FLOOR ARE NOT ACCEPTED DURING THE BUSINESS PORTION OF THE BOARD MEETING. TO ADDRESS THE BOARD, PLEASE COMPLETE THE PUBLIC COMMENT FORM THAT IS AVAILABLE AT THE ENTRANCE TO THE BOARD MEETING ROOM AT LEAST FIVE MINUTES BEFORE THE TIME THE BOARD MEETING IS SCHEDULED TO BEGIN. AFTER BEING RECOGNIZED BY THE BOARD PRESIDENT, EACH SPEAKER WILL BE ALLOWED UP TO THREE MINUTES TO SPEAK.

1. Pledges of Allegiance to United States and Texas flags;
2. Board member remarks and public comment;

AUDIT ITEMS

3. Audit of District's financial statements for fiscal year ended September 30, 2023, including report from McCall Gibson Swedlund Barfoot PLLC, approval of audit report and client representation letter, and authorizing filing of audit report;

ELECTION ITEMS

4. ***See Supplemental Agenda for Election Items;***

CONSENT ITEMS

5. Minutes of February 12 and February 28, 2024 Board meetings;

DISCUSSION/ACTION ITEMS

6. Bookkeeper's report and related action, including:
 - (a) Funds transfers and payment of bills and invoices;
 - (b) Amended Secretary's Certificate and Resolutions Regarding Bookkeeper's Account;
7. Manager's report and related action, including:
 - (a) Directives;

- (b) Purchase requests, proposals, and quotes;
 - (c) Eastwood Amenity Center, including Proposal for Professional Landscape Architectural Services from Oro Design Group;
 - (d) Phase 2 Trails, including Change Order No. 1 to Proposal for Professional Landscape Architectural Services from Oro Design Group;
 - (e) New District logo design;
8. Director of Parks and Recreation's report and related action, including:
- (a) Directives;
 - (b) Payment processing services from CSG Forte, including:
 - (i) Pricing Fee Schedule;
 - (ii) Merchant Application;
 - (iii) Payment Processing Agreement;
 - (c) Proposal from Progressive Commercial Aquatics to refinish shade canopy poles on water playscapes;
 - (d) Authorization to negotiate and execute agreements for District camps;
 - (e) Annual performance review of Director of Parks and Recreation;
9. Hiring and employment and related action;
10. District security and related action, including security patrol report;
11. Mowing and landscape maintenance and related action, including monthly maintenance report from Landscape Designs & Lawn Care;
12. Operator's report and related action, including:
- (a) Leak detection and water loss report;
 - (b) Billing report and write-offs;
 - (c) Operation, maintenance, and repair of District facilities;
 - (d) Inflow and infiltration into District wastewater system;
 - (e) First Amendment to Operations Services Agreement;
13. Engineer's report and related action, including:
- (a) Directives;
 - (b) Engineering status report, including District General, District Facilities Construction, and Non-District Facilities Construction;

- (c) Engineering action items, including:
 - (i) Parks and Recreational Facilities Bond Application No. 1, including approval of construction contracts, pay applications, and change orders for parks and recreational facilities constructed by developer, and acceptance of parks and recreational facilities for operation and maintenance;
 - (ii) Elevated Storage Tank at Water Treatment Plant No. 2, including approval of any pay estimates and/or change orders;
 - (d) Lone Star Regional Water Authority;
 - (e) Willis Creek Wastewater Interceptor;
14. Attorney's report and related action, including:
- (a) Directives;
 - (b) Erosion control inspections and enforcement of erosion control rules;
 - (c) Order Establishing Service Rates, Charges, and Tap Fees and Adopting Rules and Policies With Respect to the District's Water, Wastewater, and Drainage Systems;
 - (d) Park Improvements Construction and Reimbursement Agreement;
 - (e) Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds;
 - (f) Sourcewell Cooperative Purchasing Program Participation Agreement and registration with Sourcewell;
15. Management services provided by Vecindario Management LLC under Amended and Restated Professional Management Services Agreement;
16. Future meeting schedule and agenda items, including April meeting date.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Attorney for the District

Sonterra Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.

SONTERRA MUNICIPAL UTILITY DISTRICT

SUPPLEMENTAL AGENDA

March 18, 2024

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a meeting at **6:00 p.m. on Monday, March 18, 2024 at 113 Limestone Terrace, Jarrell, Texas.** The following matters may be considered and acted upon at the meeting:

1. Certification of Unopposed Status of Candidates for the May 4, 2024 Director Election;
2. Order Declaring Election of Unopposed Candidates and Canceling May 4, 2024 Director Election;
3. Any other matters relating to the District's May 4, 2024 Director Election.

**DISTRITO DE SERVICIOS PÚBLICOS MUNICIPALES DE SONTERRA
AVISO SUPLEMENTAL A LA AGENDA
18 DE MARZO DE 2024**

A: LA JUNTA DE DIRECTORES DEL DISTRITO DE SERVICIOS PÚBLICOS MUNICIPALES DE SONTERRA Y A TODA PERSONA INTERESADA:

Se pone en conocimiento del público que la Junta Directiva del Distrito de Servicios Públicos Municipales de Sonterra va a tener una reunión **el lunes, el día 18 de marzo de 2024, a las 6:00 p.m. en 113 Limestone Terrace, Jarrell, Texas.** Los siguientes propósitos *adicionales* se consideran y pueden ser llevados a cabo en la junta:

1. Certificación de la condición sin oposición de los candidatos para la elección de director del día 4 de mayo de 2024;
2. Orden declarando elección de candidatos sin oposición y cancelando la elección de Directores del día 4 de mayo de 2024
3. Cualquier otro asunto con respecto a la elección de Directores del 4 de mayo de 2024.

(SEAL)
(SELLO)



A handwritten signature in black ink, appearing to be "H. P. ...", written over a horizontal line.

Attorney for the District
Abogada del Distrito