

# SONTERRA MUNICIPAL UTILITY DISTRICT

## AGENDA

**APRIL 10, 2024**

TO: THE BOARD OF DIRECTORS OF SONTERRA MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Sonterra Municipal Utility District will hold a regular meeting on **Wednesday, April 10, 2024 at 6:00 p.m.** at 113 Limestone Terrace, Jarrell, Texas. The following matters may be considered and acted upon at the meeting:

### PUBLIC COMMENT

**PLEASE NOTE: COMMENTS FROM MEMBERS OF THE PUBLIC WILL BE TAKEN DURING DESIGNATED PORTIONS OF THE BOARD MEETING ONLY. COMMENTS FROM THE FLOOR ARE NOT ACCEPTED DURING THE BUSINESS PORTION OF THE BOARD MEETING. TO ADDRESS THE BOARD, PLEASE COMPLETE THE PUBLIC COMMENT FORM THAT IS AVAILABLE AT THE ENTRANCE TO THE BOARD MEETING ROOM AT LEAST FIVE MINUTES BEFORE THE TIME THE BOARD MEETING IS SCHEDULED TO BEGIN. AFTER BEING RECOGNIZED BY THE BOARD PRESIDENT, EACH SPEAKER WILL BE ALLOWED UP TO THREE MINUTES TO SPEAK.**

1. Pledges of Allegiance to United States and Texas flags;
2. Board member remarks and public comment;

### CONSENT ITEMS

*(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)*

3. Minutes of March 18, 2024 Board meeting;
4. Order Adopting Revised Water Conservation and Drought Contingency Plan;

### DISCUSSION/ACTION ITEMS

5. Bookkeeper's report and related action, including:
  - (a) Funds transfers and payment of bills and invoices;
6. Appointment of Interim General Manager and related action;
7. Director of Parks and Recreation's report and related action, including:
  - (a) 2024-2030 Parks Master Plan, including Resolution Accepting Park Plan, Adopting Standards for Recreational Facilities, and Making Certain Findings Related Thereto;
  - (b) Adoption of Parks 2024-2026 Strategic Plan;
  - (c) Fire inspection report from Williamson County ESD No. 5;

- (d) Fire Protection Services Agreement from Cintas Fire Protection;
  - (e) Proposal from Cintas Fire Protection for uniforms and cleaning services;
  - (f) Proposals for renovation of clubhouse floor;
  - (g) Proposal to replace counters at pool from Killeen Marble Inc.;
  - (h) Proposal for pest control services at clubhouse and office from McD's Pest Services, LLC;
  - (i) Quotes to purchase utility vehicles;
  - (j) Quotes to purchase mowers;
  - (k) Quotes to purchase trailers;
  - (l) Update regarding vehicles purchase orders;
  - (m) Purchase of furniture, fixtures, and equipment for District and Cool Water MUD amenity centers and pools;
  - (n) Purchase of dog waste and trash can stations;
  - (o) Adoption of revised Employee Handbook;
  - (p) General purchase authorization;
  - (q) Appoint subcommittee for planning of Eastwood Amenity Center Phase 1, including scope and authority;
  - (r) Texas Parks and Wildlife Grant Program;
  - (s) Approval of payment to CommunityPass for membership and additional organization membership under Master Services Agreement;
8. Hiring and employment and related action;
9. District security and related action, including security patrol report;
10. Mowing and landscape maintenance and related action, including:
- (a) Monthly maintenance report from Landscape Designs & Lawn Care;
  - (b) Proposals for landscape improvement, mulch installation, and kiddie cushion mulch installation;
11. Operator's report and related action, including:
- (a) Leak detection and water loss report;
  - (b) Billing report and write-offs;
  - (c) Operation, maintenance, and repair of District facilities;

- (d) Inflow and infiltration into District wastewater system;
  - (e) First Amendment to Operations Services Agreement;
12. Engineer's report and related action, including:
- (a) Directives;
  - (b) Engineering status report, including District General, District Facilities Construction, and Non-District Facilities Construction;
  - (c) Engineering action items, including:
    - (i) Lone Star Regional Water Authority, including consideration of 2025 water year projections;
    - (ii) Williamson County CR 332, CR 314, and CR 313 Realignment, including:
      - (1) Approval of payment to S.D. Kallman, LP per CR 332 Relocation Project;
      - (2) Approval of change order;
      - (3) Authorization to pursue damages from FiberFirst and its utility contractor;
    - (iii) Elevated Storage Tank at Water Treatment Plant No. 2, including approval of any pay estimates and/or change orders, and request for directive regarding selected logo design;
    - (iv) 2024 Parks Bond Election, including recommendation of acceptance of Amended Preliminary Engineering Report;
  - (d) Willis Creek Wastewater Interceptor;
13. Attorney's report and related action, including:
- (a) Directives;
  - (b) Erosion control inspections and enforcement of erosion control rules;
  - (c) Solid Waste and Recycling Contract with Al Clawson Disposal, Inc., including decision to extend contract or request proposals and enter new agreement;
  - (d) Amended and Restated Interlocal Agreement [Park Facilities Use, Operation, and Maintenance] with Cool Water MUD;
14. Future meeting schedule and agenda items, including May meeting date.

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item

on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



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Attorney for the District

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Sonterra Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program, 1-800-735-2988.